

**COUNTY OF KAUAI
TRANSPORTATION AGENCY
TRANSIT ADVISORY COMMITTEE MEETING MINUTES**

Friday, July 19, 2013, 9AM to 10AM
PIIKOI B CONFERENCE ROOM
4444 RICE STREET
LĪHU'E, HAWAII 96766

Members Present: Elena Kaauwai
Jo Manea
Ed Nilson
Caryn Sakahashi
Owen Tango
William Trugillo

Staff Present: Celia Mahikoa, Kaleo Carvalho

Others Present: (none)

CALL TO ORDER

The meeting was called to order by the Chair, William Trugillo at 9:13 am

APPROVAL OF AGENDA

There was a motion to approve the agenda (J. Manea) as circulated. The motion was seconded (E. Nilson) and was approved unanimously.

APPROVAL OF MEETING MINUTES

There was a motion to approve the meeting minutes from the April 18, 2013 meeting as circulated (J. Manea). The motion was seconded (E. Kaauwai) and was approved unanimously.

STANDING BUSINESS

1) Transportation Agency Updates

- New Employees joined the team last quarter: Utility Worker Mikio Tabata
- Bus contract awarded to Soderholm Bus Sales, 20 buses scheduled for Nov/Dec delivery
- Short-Range Transit Plan consultant to be selected from Professional Service RFQ response
- Motorized Bike policy to be effective August 1st

2) KCC Discount Bulk Rate Bus Pass Program Status

- KCC students able to use valid student I.D as bus pass from August 1st
- Press release scheduled for the end of July

3) Holoholo Initiatives

- Bus stop passenger shelter design & engineering contract progressing well
- Met with HDOT and Consultants last week
- Community meetings to be scheduled for the fall
- Construction of 8-10 shelters scheduled to begin in spring 2014
- Alternative fuel vehicles – working with Energy Coordinator & PW on Kekaha Methane

NEW BUSINESS

1) Long Term Planning / Agency Goals

- Aligned with Transit Recommendations in the Kaua'i Multimodal Land Transportation Plan
Hawai'i DOT collaboration on bus stop design and development
Map-based software for public to track real-time bus arrival times
Transit marketing program
Improving all routes (commuter, shuttles, mainline, frequency and locations)
Satellite bus facilities in North Shore and West Side
Park 'n Ride Facilities – additional and improved (shelters, bike lockers, etc)
Regular Transit Plan updates
Administrative Growth
- Appealed to TAC members for input regarding fixed route and paratransit service goals
- J. Manea shared information learned from reading the book “City Cycling” regarding the relationship between cycling and public transit and the need to integrate the travel modes effectively.

2) J. Manea shared hearing that the City and County of Honolulu recently passed an ordinance prohibiting smoking at bus stops as well as public parks and other public areas.

NEXT MEETING DATE AND ADJOURNMENT

Date and Time: Friday, October 18, 2013 @ 9AM
Location: Piikoi Building- Conference Room B

MEETING WAS ADJOURNED BY WILLIAM @ 9:46AM